

AWBRIDGE PARISH COUNCIL

Minutes of the meeting held in Awbridge Village Hall, Romsey Road, Awbridge SO51 0HG on Thursday, 11th May 2017 at 7.30pm

Present: Cllrs Allen (**PA**) (Chair), Jackson (**GJ**), Jones (**TJ**), Legon (**PL**), Wheeler (**SW**)

In attendance: 4 Members of the public, Test Valley Borough Council (TVBC) Councillor Nick Adams-King (**NAK**)

Apologies: Cllr Daley, Cllr Hawthorne, Hampshire County Councillor Roy Perry, TVBC Councillor Gordon Bailey

Clerk: Ian Milsom

Action

1. 17/036 Welcome and apologies for absence

Apologies accepted for:
Cllr Daley (Work commitment)
Cllr Hawthorne (Work commitment)

Cllr Jones joined the meeting at 7.35
Cllr Jones left the meeting at 8.40

2. 17/037 Public observations/questions on agenda items

A parishioner raised a question regarding a list of suggested village facilities being circulated by the individual responsible for the proposed 'community development' at Danes Road. The Parish Council suggested that this may have originated from a previous canvass of people's views on village facilities, carried out by a member of the Parish Council. This was not made available by the Parish Council and how this came into the hands of the developer is unknown.

A parishioner drew attention to a private helicopter taking off and landing in Lockerley Parish. This was picked up by **NAK**, who advised that there were no statutory controls over this practice. **NAK** informed that the situation was being monitored by Environmental Services at Test Valley Borough Council regarding possible noise pollution. One parishioner present felt that noise was not an issue as the duration of the sound of the helicopter taking off and landing is short. Another parishioner stated that the noise from the helicopter frightened her farm animals.

Traffic calming was discussed and there were a number of views expressed by parishioners concerning periodic traffic congestion at Danes Road and Romsey Road. These ranged from an opinion that there is not really a problem, to firm opposition to the installation of yellow lines on roads at these locations.

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17/038 Hampshire County Councillor, Test Valley Borough Councillor, PCSO and Clerk's reports

NAK provided a verbal report covering:

Traffic calming – there is no proposal to install yellow lines on roads around Awbridge Primary School.

Traffic speed – noted that the police camera vehicle was situated near the school today.

New role – **NAK** is now Deputy Leader at Test Valley Borough Council and is the Cabinet lead for planning (which also encompasses neighbourhood planning). Will be looking at ways to make planning more user-friendly.

Proposed retirement village at former Stanbridge Earls School site. Officially in Romsey Extra Parish, but Awbridge included in planning consultation as it borders the site. Concerns remain regarding height and style of buildings. Plans submitted to TVBC Planning may differ from those seen by stakeholders. No pressure on the developer from TVBC to build flatted properties. TVBC are concerned with chosen entrance/exit for construction traffic.

Banksia (House) extension was discussed. **PA** confirmed that the Council has responded to the planning consultation and has raised no objection.

Local plan – likely to be updated in 2019/20. Probably makes sense to start looking at what Awbridge would like included via a neighbourhood plan. **PA** advised that two parishioners have expressed a willingness to help move this forward.

Danes Road proposal – nothing further heard.

Wedding Company events at old golf course site. Application for another 2/3 events over the summer. Granted as no reason to deny permission. TVBC Environmental Health will be monitoring noise levels. Company concerned has offered to meet with TVBC to discuss any concerns.

4. 17/039 Declarations of interest

- I. Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

No declarations of interest made.

- II. Members are asked to confirm that their register of pecuniary interests are accurate and up-to-date

Those Members present confirmed that their declarations are accurate and up-to-date.

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5. 17/040 Minutes

- I. To confirm the minutes of the meeting held on 30th March 2017.

It was proposed by **PA**, seconded by **SW**, that, subject to the amendment below, the minutes be accepted as an accurate record of the business conducted.

17/030 Traffic issues

1. Proposed Installation of a traffic mirror at the junction of Stanbridge Lane /Romsey Road/Lockerley Road junction.

Change to read:

1. Proposed Installation of a traffic mirror at the junction of Saunders Lane/Romsey Road/Danes Road junction.

- II. Information update on items from the meeting on 30th March 2017 not on the agenda or in the work plan.

- Emergency contact numbers
The clerk advised that a loose-leaf sheet containing emergency contact numbers has been circulated in the latest issue of Awbridge News.

6. 17/041 Danes Road Proposal

To review the current situation and to decide upon any further action required.

PA advised of the following ways in which the parish council is seeking/intends to seek parishioners views about this proposal:

Parishioners invited to make the parish council aware of their views via letters, emails and the contact facility on the parish council website

PA proposed that a questionnaire created by the clerk be circulated at the forthcoming Village Fete and posted on the Council website. No seconder. **Not Resolved**

PA proposed that councillors visit properties in the parish to obtain the views of residents. No seconder. **Not Resolved**

There was a wide ranging discussion, particularly concerning the clerk's questionnaire, which some Members were uncomfortable with in terms of content. Views were expressed that the questionnaire could 'back-fire' on the Council and get it into trouble.

It was proposed by **PL**, seconded by **GJ** that the questionnaire is not circulated at this time, pending further discussion at the Annual Parish Council meeting on 26 May 2017. **Resolved.**

7. 17/042 Traffic Calming

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To hear updates and to consider any further action, including the proposed installation of flashing crossing signs and 20s Plenty signs, in respect of traffic calming measures at Awbridge School.

The Clerk read out HCC Cllr Roy Perry's email of 9/03/17 re flashing lights – something the Parish Council might consider financing. General discussion re traffic calming, including having a static speed camera. Views expressed included concern about a possible proliferation of speed-related signs, and the effectiveness of 'child bollards'

It was proposed by **PA**, seconded by **PL**, that the Highway Authority/Police be approached regarding the siting of a speed camera in Lockerley Road.

Clerk

8. 17/043 Work plan (*Standing Item*)

To review and update plan as appropriate.

The workplan was noted. Clerk to update in view of discussions above relating to traffic/parking.

9. 17/044 Neighbourhood Planning & Community Facilities

1. Neighbourhood Planning. To discuss and reach a decision on whether Council should take ownership of a plan for Awbridge, and, if appropriate, to agree an outline plan, with goals and milestones, to take this forward.

Carried forward to May meeting due to **CD** not being present

2. Community Facilities. To receive a verbal update

Carried forward to May meeting due to **CD** not being present.

GJ expressed concern over the temporary shelving of these items for a second time.

10. 17/045 Financial and Administrative (*Standing Item*)

1. Accounting statements

To receive a statement of receipts and payments to 31 March 2017, under each head of the 2016-17 budget, comparing actual expenditure against that planned as shown in the budget, and showing variances with reasons.

Statement, appearing as Appendix 1. to these minutes, noted.

2. Bank reconciliation

Non-account signatory to check end-of-year bank reconciliation against cash book and bank statements, approve and sign

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Community Account balance per bank statement
dated 19 April 2017 £11,830.23

Business Premium Account balance per bank statement
dated 1 March 2017 £6,236.14

Total £18,066.37

Less unrepresented cheques
200159 **£ 22.00**

Total £18,044.37

Add any unbanked cash and
uncredited cheques - **NIL**

Net bank balances as at 19 April 2017

£18,044.37

Cash book balance as at 19 April 2017

£18,044.37

3. Cheque payments

To authorise

Cheque 200164 P. Allen £39.23. Refund of cost of refreshments
for Annual Parish Assembly.

Cheque 200165 HMRC 339.12. Payment of Employer's NI Class 1
contributions for 2016-17.

Above payments proposed by **GJ**, seconded by **PL**, **resolved**.

11. 17/046 Planning (Standing Item)

To consider planning applications notified to the Council.

There were no applications to consider.

Note: Update on previous planning applications are available on
the Planning Tracker page of the Council's website.

12. 17/047 Date of next meeting of Council and items for the agenda

The next meeting will be the Annual Meeting of the Parish Council
and will be held on Thursday, 25th May 2017, commencing at
7.30pm in the Village Hall.

Agenda items – **SW** speed limit signs

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Appendix 1

AWBRIDGE PARISH COUNCIL

2016/17 BUDGET

COMPARISON WITH OUTTURN

	2016/17	2016/17	Explanation
	Outturn	Budget	for + outturns
<u>Payments</u>			
Employment costs (Clerk)			
Salary	3807	3719	Increase in clerk's hours
Employer's National Insurance	0	0	
Clerk's general expenses	0	0	
Clerk's travel expenses	160	100	Travel to CiLCA training
Home allowance	159	208	
Computer allowance	0	0	
Locum support	0	300	
Training	790	223	CiLCA training
Total A	4916	4550	
<u>Administration</u>			
General admin. Costs	430	300	IT software
Office equipment	0	125	
Meeting room hire	161	250	
Elections	0	0	
Total B	591	675	
<u>Financial/professional</u>			
Training councillors	108	300	
Travel councillors	0	0	
External audit	120	200	

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Internal audit	185	200	
HR Consultancy Annual Fee	180	120	
Subscriptions - ICO	0	35	Transferred to general admin
Subscriptions - HALC/NALC	264	275	
Publications	0	0	
Insurance	372	350	
Total C	1229	1480	
<u>Maintenance - routine</u>			
Salt for grit bins	0	100	
Batteries for PA system	0	10	
Dog waste bags	82	100	
Speed sign	425	420	
Total D	507	630	
<u>Maintenance/replacement of capital items</u>			
Grit bins	0	50	
Bus shelter	0	100	
PA system	0	50	
Telephone Box	0	0	
Notice Boards	0	100	
Public seats and kissing gates	0	100	
War Memorial	0	100	
General maintenance contingency (17/18)	0	0	
Total E	0	500	
Total fixed running costs E (A+B+C+D+E)	7243	7835	

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Non-fixed costs ('Other' + Donations)			
Promotion of the Village	0	50	
Community engagement	0	50	
Grants to voluntary groups	675	675	
Poppy Wreath	25	25	
Total F	700	800	
Precept £8635 (£25.47 per property 2017/18)	7943	<u>8635</u>	(-£692)

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