

AWBRIDGE PARISH COUNCIL

Minutes of the meeting of The Council held on Thursday, 11th January 2018 at 7.30pm

Present: Cllrs Allen (**PA**) (Chair), Hawthorne (**AH**), Jackson (**GJ**), Legon (**PL**)
Wheeler (**SW**)

In attendance: 9 Members of the public, TVBC Cllrs Nick Adams-King (**NAK**), Gordon
Bailey (**GB**), HCC Councillor Roy Perry (**RP**), Three representatives from
Southern Water

Apologies: Cllr Daley (**CD**),
Clerk: Ian Milsom

Action

1. 1/18 **Apologies for absence**
Apologies accepted as above
2. 2/18 **Declarations of interest**
No declarations were made.
3. 3/18 **Minutes**
 - i. It was proposed that the minutes of the meeting held on 9th November 2017 be accepted as an accurate record of the business conducted. **Resolved.**
 - ii. Information update on items from the meeting on 9th November 2017 not on the agenda, or in the clerk's report
 - National Highways and Transport (NHT) Parish Council Satisfaction Survey 2017
GJ confirmed that he had completed the online questionnaire on behalf of the Council.
 - Traffic Calming
The Clerk advised that a quotation for the preliminary design for sign changes and flashing amber lights is awaited from Hampshire County Council.
 - Land at Danes Road
The clerk advised that the Council wrote to Paul Airey Associates in November 2017 in connection with their request to attend a meeting of the Council to discuss in more detail their client's plans for Danes Road. In this correspondence, the Council advised that it await receipt of a formal planning application, at which time Paul Airey Associates will be able to attend the appropriate meeting of the Parish Council to expand upon the proposed development. **NAK** advised that developer has put forward site in context of call for next local plan update.

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- Revised Grants Policy
This item was carried over from the November 2017 meeting. The clerk advised that it will now be an item on the February 2018 meeting agenda, when grant applications from voluntary organisations will also be considered.

Clerk

4. 4/18 Reports and presentations

To receive:

- Hampshire County Councillor, Test Valley Borough Councillor, PCSO, Awbridge Member's and clerk's reports

Hampshire County Council

RP advised that the major issue for the County Council is the meeting in February to finalise the budget and set the council tax for 2017/18. This will be particularly challenging as the County Council is required to find savings of £140 million within a contextual framework of major demographic changes impacting on the demand for children and older people's social care.

The County Council has a range of statutory duties which it must meet, effectively limiting its ability to deliver savings. County Council precept is likely to rise by 5%.

RP has asked County Highways to look at the traffic problems in Romsey Road.

RP advised that community funding allocations cannot be carried forward into the next financial year. The sum of £3,000 is currently available for community projects. ***Applications for projects need to be submitted prior to the 2017/18 financial year end.***

Parish Council

Test Valley Borough Council

NAK – Aware of social media comments concerning traffic issues on Romsey Road. Advised that Test Valley Borough Council Planning Enforcement had visited to assess situation. Unfortunately, nothing they can do. However, they did speak to the developer as a 'good neighbour'. Developer responded positively, committing to trying to provide some space for contractor's vehicles on site to enable overtaking spaces on Romsey Road. **PA** advised that there had been only some short-lived improvement.

GJ advised that parking situation in Romsey Road is having a knock-on effect in encouraging school-run parents to park at Cowleas Cottages.

PA raised the issue of Banksia workmen littering the area with their lunch wrappers.

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NAK proposed taking the following steps:

NAK

- Will have further contact with developer and advise that on-site parking arrangements not working
- Will discuss with PCSO and ask police to ascertain if vehicles are being parked in a way that creates a traffic hazard.
- Will look at byelaws to ascertain if any cover littering

NAK Updated on the proposed development at Kent's Oak. This is within the development boundary and there will eventually be houses there, the main issue is how many.

- ii. Southern Water presentation of revised schedule of work taking place in Awbridge.

Three representatives from Southern Water were in attendance and provided an explanation for the protracted works to the water main.

Also explained the phasing of the work about to commence. Indicated that there may be further impact on the parking situation on Romsey Road. Advised that there will be a public drop-in at the village hall on 22 January, providing a further opportunity for parishioners to obtain information about the works.

The clerk requested written details of the phasing of the works for publication on the Parish Council website.

**Southern
Water/
Clerk**

GJ asked about arrangements regarding Stanbridge Earls retirement village, which has construction traffic going in and out.

**Southern
Water**

SW raised question of making good after works and highlighted previous unsatisfactory practice.

**Southern
Water**

A resident of Stanbridge Lane highlighted a long-standing issue of running water outside his home. Has Reported several times and samples have been taken, without a definitive answer emerging as to the source of the water.

**Southern
Water**

Awbridge Member's reports

GJ had previously circulated an email providing details of the discussion of the Community Governance Review that took place at the meeting of Test Valley Association of Town and Parish Councils on 23 November 2017. TVBC Community Governance Review will consider electoral arrangements, including numbers of councillors in parishes, parish boundaries, creating or abolishing parishes, grouping or de-grouping of

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parishes, the 'style' of a parish I.e. town, community etc. and parish names.

The review will consist of 2 phases of consultations on the parish arrangements in TVBC. Phase 1 will ask for proposals to changes to existing parishes and responses received will form part of a draft recommendation to be put out for consideration. Proposals for the first consultation are required by **29th January 2018**.

The second consultation will take place from May 4th and run through to July 6th, with final recommendations to the full council in September.

GJ circulated copies of the existing boundary map and suggested that Council may wish to look at including in Awbridge Parish the area from either the junction of Romsey Road and Old Salisbury Road, or even extend this to the junction by the Dukes Head public house, then continue the boundary along the main road towards Kimbridge. **GJ** advised that he had heard suggestions that Council also seek to include some of the Newtown area, and extend to the dwellings on this side of the A27. Any proposed changes should be the subject of consultation with neighbouring councils and affected residents.

NAK provided further information. Romsey Town Council favour a Greater Romsey Council, taking in other wards. (Awbridge take in Stanbridge Earls?). Wellow want to stay as they are. Sherfield English don't want any additional areas, i.e. Newtown. **NAK** urged Awbridge to speak to Romsey Extra.

GJ proposed having an extraordinary meeting of the Parish Council on the evening of 25th January 2018 to discuss this issue in more detail. Seconded by **AH**. **Resolved**.

Clerk's report.

Clerk

The clerk drew attention to an email, previously circulated to Members, regarding support for a motion by Crookham Village Parish Council. The subject of this motion is a change to planning law to make adequacy of post-development parking a material planning consideration. Crookham Village PC proposes that HALC should agree to seek, through NALC, government consideration of their motion. To add weight to the proposal/motion, HALC requests that supporting councils provide a statement of the related issues in their own area that led them to support Crookham Village PC's position. Closing date for responses is **29th January 2018**.

It was proposed that this be considered more fully at the extraordinary Council meeting on 25th January 2018. **Resolved**.

Clerk

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5. 5/18 Public observations/questions on agenda items

To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda. Members of the public may also raise issues/concerns relating to highways and footpaths.

No observations were made, or questions asked.

6. 6/18 Financial and Administrative

- i. Bank reconciliation was approved and signed by the Chair and RFO and appears as Appendix 1 to these minutes.
- ii. To receive and approve the budget (precept) for the financial year 2018-19
Following detailed discussion, it was proposed that a budget of £8,737 be set for 2018-19. Approved budget appears as Appendix 2 to these minutes.
- iii. The cheque payments detailed at Appendix 3 were authorised.

Clerk

7. 7/18 Planning

To consider planning applications notified to the Council.

[17/03235/FULLS](#)

Earles Coombe, Church Lane

Construction of single storey extension to pool house, insert three windows and extend chimney.

It was proposed by **SW**, seconded by **AH** that Council's response be 'No objection'. **Resolved.**

[18/00040/CMAS](#)

Roke Manor Quarry, Salisbury Road, Shootash

Extraction of sand and gravel as an extension to the existing stock yard, backfilling with inert materials and restoration to agricultural use.

It was proposed that discussion of this application be carried over to the extraordinary meeting on 25th January 2018.

Resolved.

Previous applications

17/02670/FULLS

Fairwinds Saunders Lane Awbridge SO51 0GP

Extension above existing garage to provide enlarged and additional bedroom accommodation and erection of shed
WITHDRAWN

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17/02621/VARS

Berriedael Church Lane Awbridge SO51 0HN

Variation of Condition 13 (Approved plans) of 15/01330/FULLS
(Demolition of existing and erection of replacement dwelling with
detached garage, and installation of a package treatment plant)
Amend drawing numbers in accordance with revised drawings
PERMISSION subject to conditions & notes

[17/02882/VARS](#)

Domus Barrett, Church Lane

Removal of Condition 5 of Planning Permission

15/02017/FULLS Notwithstanding the provisions of the Town
and Country Planning (General Permitted Development) Order
2015 (or any order amending, revoking or re-enacting that
Order), no building, structure, walls or fences of any kind shall
be erected without the prior written consent of the Local
Planning Authority
PERMISSION subject to conditions & notes

8. 8/18

Councillor Co-option

The clerk advised that this would be a recurring agenda item
until the current vacancy on the Parish Council is filled by co-
option. There are currently no eligible applications to consider.

9. 9/18

**Date of next ordinary meeting of Council and items for the
agenda**

The next ordinary meeting of the Parish Council will be held on
Thursday 22nd February 2018, commencing at 7.30pm in the
Village Hall.

Agenda items

- Revised grants policy
- Grant applications from voluntary groups
- Annual Governance Review, including review of statutory documents
- To receive accounts made up to 22 February, with a projection of the final figures at 31 March 2018
- To approve bank reconciliation

Clerk

A meeting of the Parish Council Planning Committee is
scheduled for Thursday, 1st February 2018, commencing at
8.00pm in the Village Hall. This will only go ahead if planning
applications have been received for comment.

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Appendix 1**AWBRIDGE PARISH COUNCIL****BANK RECONCILIATION****At 11 January 2018**

Prepared by Ian Milsom (Clerk and responsible officer)

Approved by Council on 11 January 2018

Community Account balance per bank statement dated 19 December 2017	£13,232.58
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Business Premium Account balance per bank statement dated 19 October 2017	£6,236.14
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Total	<u>£19,468.72</u>
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Less unpresented cheques:

200183 £205.60

200184 £971.18

Total	<u>£ 1,176.78</u>
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Net bank balances as at 11 January 2018	<u>£18,291.94</u>
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Cash book balance as at 11 January 2018	<u>£18,291.94</u>
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Signed: Chair

Date 11 January 2018

Signed: RFO

Date 11 January 2018

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Awbridge Parish Council**Agreed Budget 2018-19**

	Budget 2018-19
Income	
Precept	8737
Interest	
Grants	
Misc	
S106	
VAT refund	
Donation	
ADVA - Jubilee medals	
Councillor Grants	
Total Income	8737
Expenditure	
Employment costs (Clerk)	
Salary	3368
PAYE	850
Employer's NHI	0
Training	100
Travel expenses	100
Home Allowance	156
Computer Allowance	0
Locum support	100
Recruitment	0
Total	4674
Administration	
Cheque adjustment	0
Cllr travel expenses	0
General admin costs	500
Office equipment	130
Meeting room hire	250
Training for Councillors	0
Elections	0
Subscriptions	480
Publications	0
Total	1360

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Financial/professional

Councillor training	300
Internal audit	200
External audit	120
Insurance	388
Total	1008

Property

Grit bin	0
Bus shelter & telephone box	0
Notice boards	0
Dog waste bin & bags	0
War memorial	0
Speed sign	445
General maintenance	350
Total	795

Other

PA system	0
Wreath	0
Promotion of the village	100
Total	100

Total fixed running costs
 (D35+D47+D54+D64+D70)
7937**Non-fixed costs**

Donations	0
Jubilee coins	0
School prizes	0
Community engagement	50
Grants to voluntary Organisations	750
Total	800

Precept**8737**

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343**£25.47****Appendix 3**

Cheque 200183 HMRC £205.60. PAYE October – December
 Cheque 200184 Ian Milsom £971.18. Salary October – December 2017

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