



## Awbridge Parish Council Clerk Report – JUNE 2025

### 1. Planning Decisions:

#### 1.1 25/00753/CLPS 31.03.2025

Application for a certificate of lawfulness for proposed ground floor rear extension and replacement garage -

Holly Cottage, Romsey Road, Awbridge

**ISSUE CERTIFICATE 23.05.2025**

#### 1.2 25/00759/FULLS 22.04.2025

Erection of front porch -

Holly Cottage, Romsey Road, Awbridge

**WITHDRAWN 21.05.2025**

#### 1.3 25/00564/FULLS 27.03.2025

Erection of first floor balcony at rear - Pond House, Dunbridge Lane, Awbridge

**PERMISSION subject to notes 03.06.2025**

### 2. Correspondence:

#### 2.1

Marc and I would like to make the village a couple of offers. Firstly, if you are still looking for donations towards "landscaping" the area around the village war memorial, we would like to make a donation. We had intended offering a sum of £100 towards the rebuilding of the memorial following the hit-and-run incident, but missed the boat (we both have rather sick elderly parents) and discovered that it had already been undertaken. We'd still like to make a donation if you can use the money.

Secondly, at the beginning of July, we shall be hosting an exhibition at the Romsey Town Hall entitled "Romsey's War - An 80th Anniversary Exhibition to Commemorate Victory in Europe and Japan, 1945". We would love to open this up to Awbridge in order to allow local residents and historians the opportunity to tell their own stories and those of their families.

I have my fingers crossed ☺.

Best wishes, Victoria

**Politely declined via phonecall.**

#### 2.2 Email From Church

Defibrillator Donation On behalf of All Saints Awbridge, we would like to thank you all for your generous donation of the Defibrillator. We are extremely grateful for this machine and to be able to provide such a vital medical instrument to the community. The ongoing maintenance of the machine by yourselves is received with thanks.

2.3 Please see attached. As discussed I wondered if this can be raised at the Parish Council meeting as the reason Coombe Lane is in such a bad state is due to the ditches not being maintained and, in this case, they need re forming. The land the ditch is on belongs to X and it is there responsibility to keep these flowing.

As discussed, currently the ditches are not maintained whatsoever so the storm water is running into and washing away the sub base of the road and making the tarmac unstable. After a winter of cold weather any repairs are back to where they were previously.

2.4 I refer to our previous correspondence regarding Awbridge Parish Council's Community Funded Initiative to implement 5 gateway features (4 gateway fences, and end posts at the Lockerly Road speed limit entry) and a virtual footway. I can now confirm that the gateway on Danes Road has now been installed, and therefore, with all the works agreed complete, I will now be seeking to process the final invoice for your scheme. As iterated in my previous emails, I wanted to ensure that the Danes Road gateway could be installed before settling the final bill to confirm that the parish had everything that was agreed. However, we have agreed to not charge for the costs of the relocation. Therefore, the final bill has been settled based on the value of the works that we completed in July 2024 prior to this relocation.

Having reviewed the bill from our contractor, it does appear that the gateways did cost more than we had already planned due to supply changes. However, this was absorbed by the applied contingency. The final cost of the scheme to Awbridge Parish Council is £13,740.72. Awbridge Parish Council has already paid £6,884.40 towards the scheme, so the final invoice fee will be for £6,856.32. I will be progressing this final invoice shortly.

### 3. MISC

#### 3.1 SPEEDSIGN INFORMATION FROM S NIGHTINGALE

As requested, please find below my comments regarding the parish council's (PC) proposal to purchase two solar SIDs.

The parish council currently have three sites within the village that are suitable to deploy their Speed Limit Reminder (SLR) sign. The existing locations are as follows (with Street View links):

- Eastern side of the village, Romsey Road (east of Danes Road junction), 30mph speed limit - bracket attached to bend warning sign post, <https://maps.app.goo.gl/iBp9V1BQCgQJeNB46>
- Northern side of the village, Saunders Lane, 30mph speed limit - bracket attached to dedicated SLR post - <https://maps.app.goo.gl/ET4r5i6yL6U6ECAn9>
- Southern side of the village, Danes Road, 40mph speed limit - bracket attached to dedicated SLR post - <https://maps.app.goo.gl/Z3aBbBy4gtzy2gHG6> - although this post has recently been moved (possibly by the adjacent land owner / developer) a few metres to the south

The PC have queried whether solar SIDs could be used on the existing sites and also at a new site on Romsey Road, west of the Danes Road junction (western end of the village). Unfortunately the manufacturer of the SLRs / SIDs (Westcotec) have verbally confirmed to me that they do not believe the existing sites would be suitable for a solar SID due to the amount of tree canopy cover at the

locations. However, before I spoke with them, I emailed them the following proposed locations which they felt would be suitable:

- East - Romsey Road (east of Danes Rd) - site moved further south, new post at rear of footway - <https://maps.app.goo.gl/BY4subNTyRHAzqgz9>
- North - Saunders Lane - north side of road, new post approximately opposite Spindlewood vehicle access - <https://maps.app.goo.gl/qBaNMZu3TBJHs7pp7>
- South - Danes Road - See next paragraph
- West - Romsey Road (west of Danes Rd junction) - north side of road, new post approximately opposite Green Pastures vehicle access - <https://maps.app.goo.gl/zEf1KQKxxJ6MCZU9>

No opinion was given by Westcotec on a new location for Danes Road and I feel there is unfortunately no suitable site within the 40mph limit in the vicinity of the junctions with Newton Road and Church Lane. However, within the 30mph limit, it is felt the following locations are likely to be suitable, but would need some further investigation:

North of the access to the property "Daneswood" - <https://maps.app.goo.gl/BKyrBPRM3rZET128A>  
Near to the access with "Woodside" - <https://maps.app.goo.gl/EwaNUsuFbk8eq3qg6>

All the above proposed locations (in the 30 and 40mph limits) would need approval by Hampshire County Council's Traffic Management team ([traffic.management@hants.gov.uk](mailto:traffic.management@hants.gov.uk)) and the cost of supplying and installing new posts paid for by the parish council.

I would estimate £150 to £200 per site to supply and install a new post by HCC, and the additional metal brackets and clips from Westcotec are about £55 per site, totalling approximately £800 to £1,000. The quote the parish has obtained to purchase the two SIDs and four solar panels is £10,476. All these costs are excluding VAT.

Westcotec have indicated that with the quoted "portable" solar panel option, the SID batteries should last for approximately four weeks before they are recommended to be changed. Therefore, assuming that the PC will require each SID to be relocated within the village every four weeks, the charge, based on the existing price of the SLR (£106.36 per month, shared equally between yourselves and Broughton), would be an additional £53.18 per month (total for both signs). VAT is not applicable to my costs.

It is noted that the quote for the solar SIDs includes the Bluetooth data option to allow the signs to collect oncoming vehicle speed and volume data. I'm afraid I don't have time to collect and produce the data (for which I would charge extra for if I did have the capacity), but a parish councillor or nominated resident could, for example, pull up alongside the signs in their car and remotely collect the data themselves and then analyse it on their computer later.

Please could the PC confirm, should they purchase the two SIDs, if they would still make use of the existing shared SLR with Broughton.

*Further to the below, please can I just clarify that ALL proposed sites would need a proper site visit by myself just to confirm their suitability before submitting a proposal to HCC, who would then likely carry out their own site visit to double check.*

## 3.2 Potential ideas for a new dedicated Parish Council notice board?

### External Noticeboards in Oak, Man-made Timber & Aluminium

If you are looking for an external noticeboard you are in the right place! With over 25 years experience in supplying both public and private sector clients, Greenbarnes Ltd have evolved comprehensive ranges of boards in **oak**, **Man-made Timber** (a maintenance-free recycled plastic material with the appearance of timber) and **aluminium**.

Tried and tested designs, attention to detailing and the flexibility to tailor boards to a client's precise requirements, all backed by the benefit of long guarantees, are just some of the reasons why Greenbarnes boards are the natural choice for councils, schools, churches, charities and indeed, anyone with the need to display information in public spaces.

Whilst the majority of boards are glazed, lockable and weatherproof, we also offer unglazed boards (and boards combining glazed and unglazed areas) to meet the needs of those wishing to provide space for the public to post notices without the need to contact a key holder. Unglazed bays are also frequently used to contain sign panels with permanent information (e.g. church service times and contact information), maps or interpretation panels.

In addition to our main ranges in **oak**, **recycled plastic** and **aluminium**, we also offer a specialist range of Heavy-duty, unglazed, recycled plastic boards for ultimately tough environments.

To learn more about the possibilities and be guided, step by step, through the process of building, costing and comparing boards, click on one of our ranges below.



## 3.3 Asset Register

**Currently we have contents cover of £41,856 on Insurance policy.**

### Asset Register (June 2025)

Description	Date Acquired	Purchase Value	Location/Responsibility	Estimated Life	Date of removal
Public Benches x 4	unknown	£3,991	Various	10 years	
Bus Shelter (Brick Built)	unknown	£3,976	Romsey Road/Danes Rd	10 years	
Notice Boards x 2	unknown	£3,088	School/War Memorial	10 years	
War Memorial	1921	£7,728	Junction Romsey Rd and Danes Road	150 years	
Kissing Gates x 2	unknown	£684	Village Hall Trust	10 years	
Flagpole	2019	£397	War Memorial Site	10 years	
Laptop (HP)	Dec-23	£449	Parish Clerk	5 years	
Printers 1xBW 1xColour	Jun-25	£320	Parish Clerk	5 years	
Gateway Fences/Posts	May-25	12000	Parish Council	10 years	
<b>Total Assets</b>		<b>£32,633</b>			
Updated June 2025	Tracy Sansome	Insurance Cover £41856 @ June 25			

### 3.4 Lengthsman     We have £532.75 left

FINANCIAL SUMMARY		25-Jun-25
<b>INCOME</b>		
ADVA	War Memorial Contribution	648.00
	<b>Total £</b>	<b>648.00</b>
<b>INVOICES TO PAY</b>		
HCC	Travel Calming Final Payment	6,856.32
HALC	Training (CW)	64.20
HALC	Training (TS)	18.00
Do The Numbers	Internal Audit Fee	320.00
S. Nightingale	Management of VAS Sign	106.36
P Allen	Refund Microphone Purchase	21.98
	<b>Total £</b>	<b>7,386.86</b>
<b>OTHER PAYMENTS</b>		
Unity Bank	Service Charge	6.00
Gallagher Insurance	Paid In May	835.84
Printerland	Paid In May	320.89
T Sansome	Salary June 25 & HA	693.42
HMRC	PAYE June 25	116.20
T Sansome	Refund Refreshments Ass.	22.60
	<b>Total £</b>	<b>1,994.95</b>
<b>ALLOTTED PROJECTS</b>		
CIL Funds		79,544.00
General Reserves		20,000.00
Village Improvements		5,000.00
	<b>Total £</b>	<b>104,544.00</b>
<b>Account Balances</b>		
UNITY TRUST BANK	Reserve Account	<b>111,669.57</b>
	Current Account	<b>12981.51</b>
	<b>Total £</b>	<b>124,651.08</b>
<b>ACTUAL FUNDS Available</b>		
	Less payments/Invoices	<b>8,219.08</b>
	Less Allotted funds	<b>104,544.00</b>
	<b>Working Balance</b>	<b>11,888.00</b>

Reserve Balances @ June 2025				
Section 106/CIL				
INCOME		EXPENDITURE		
Date	Amount	Date	Item	Amount
24/09/2012	8000.00	07/12/2012	Play Equipment	8000.00
15/07/2013	8765.00	25/10/2013	Trim Trail	6912.00
23/09/2013	8640.00	07/07/2016	Table Tennis Table	3028.00
14/09/2015	3087.00	26/01/2017	Zip Wire	3416.00
05/11/2018	20344.00	19/07/2018	Village Hall Carpark	1000.00
09/11/2020	38268.00	15/03/2021	Village Hall Sound Equipment	4497.00
25/04/2022	8639.00	Sept/Nov 2022	Saunders Lane Groundworks	3640.00
17/11/2022	4829.00	20/05/2024	Landscaping and Planting	1326.00
03/09/2024	16805.87	16/10/2024	Traffic Calming	6884.00
28/11/2024	36964.13	16/10/2024	New Defib	1395.00
01/05/2025	5293.00	01/05/2025	Install Electrical Defib	765.00
		25/06/2025	Traffic Calming Scheme	6856.00
<b>Total</b>	<b>159635.00</b>		Subtotal	<b>47719.00</b>
<b>less</b>	<b>80091.00</b>		Unaccounted	<b>32372.00</b>
<b>Balance</b>	<b>79544.00</b>		<b>Total</b>	<b>80091.00</b>
NDP				
INCOME		EXPENDITURE		
Date	Amount	Date	Item	Amount
22/07/2022	9973.00	21/11/2022	Bluestone Planning	3635.00
		18/04/2024	Bluestone Planning	4758.00
		18/04/2024	Groundworks Refund	1273.40
<b>Total</b>	<b>9973.00</b>			
<b>Less</b>				
<b>Balance</b>				
Earmarked Reserves				
CIL		79544.00		
General Reserves		20000.00		
Village Improvements		5000.00		
Working Balance		11888.00		
<b>BANK BALANCE</b>		<b>116432.00</b>	<b>At June 2025</b>	

