

Minutes of the meeting of the Parish Council held on

Monday 31st March at 7.30 pm, Awbridge Village Hall

Present:

Cllr Kelly Seymour (KS)
Cllr Peter Allen (PA)
Cllr Tony Byrne (TB)
Cllr Gordon Piper (GP)
Cllr Christopher Wheeler

Apologies:

Cllr J Whiteley Cllr Grahame Jackson Cllr Nick Adams-King

In attendance:

Tracy Sansome (Clerk)
Representatives of Alfred Homes/Macra Housing
1 member of public

PROCEDURAL ITEMS

1. Welcome

Chairman Cllr Kelly Seymour welcomed all and thanked our guests for attending.

2. Apologies

Were noted

3. Declarations of Interest

None were noted.

4. Cllr Nick Adams-King was unavailable this evening.

5. Public Observations/open period

Representatives from Alfred Homes took the opportunity to feed back to the PC from their recent consultation regarding their rational for promoting a scheme for new housing/buildings on the land on Romsey Road. A very well attended consultation event was held, and a considerable amount of valuable feedback has been received. These responses are now being used to shape and inform their proposals – the details of which will be communicated with the PC soon. In the meantime, they shared a ‘draft’ consultation report which summarises the responses received. This will be used to inform their planning proposals before being submitted through the formal planning routes.

Cllr Byrne spoke in support of the concept of a potential pre-school which could have a positive bearing for wider services to the community. It was also highlighted by Cllr Allen

that the need for smaller affordable homes is a priority in the village and asked that this be taken into account when planning the scheme.

6. Clerk Report and Correspondence

Acknowledged.

7. Minutes

The minutes of the last Parish meeting on 20th February 2025 were accepted as an accurate record of business conducted. Cllr Tony Byren proposed to agree and was seconded by Cllr Gordon Piper. Cllr Seymour signed these. **RESOLVED**

8. Matters arising

None recorded

BUSINESS ITEMS

9. Planning

Planning

9.1

APPLICATION NUMBER: 25/00448/VARS

PROPOSAL: Vary condition 2 of 24/01555/FULLS (Erection of warehouse for storage and production, fork lift charging unit, PV panels and associated landscaping) to allow for alterations to staircase, cladding, windows, doors and addition of turning area

SITE: Roke Manor Research Ltd, Roke Manor, Old Salisbury Lane, Awbridge

NO OBJECTION was recorded. Proposed by Cllr P Allen and seconded by Cllr C Wheeler **RESOLVED**

9.2

APPLICATION NO: 25/00632/TPOS

PROPOSAL: (T1) Oak - Prune back low branch near roof of house to allow a 2m clearance from the roof and low branch near wires back by 1m to allow adequate clearance from wires

LOCATION: Oak Tree Cottage, Church Lane, Awbridge,

NO OBJECTION was recorded. Proposed by Cllr G Piper and Seconded by Cllr C Wheeler **RESOLVED**

10. Financial and Administrative

10.1 The invoices for payment were agreed by all. Proposed by Cllr Allen and seconded by Cllr Seymour. **RESOLVED**

10.2 The financial statement was received and agreed. The bank reconciliation statements were attached and signed by Cllr Tony Byrne. **RESOLVED**

11. Lengthsman Tasks

Cllr Kelly Seymour will complete the task sheet to send to the local co-ordinator. It was suggested that the road signs along the Romsey would benefit from cleaning.

12. GOVERNANCE

12.1 Audit date of 28th May was acknowledged.

12.2 Arrangements for Annual Parish Assembly – the clerk and councillors will endeavour to put together a small programme.

13. War Memorial.

The War Memorial has now been repaired and re-instated. Cllr Piper informed the meeting that some of the money raised within the village as a contribution to the War Memorial works may be used for the cleaning of the monument. Clerk to invoice ADVA for this portion. The remainder of the raised funds will be used for new turf/planters and other remembrance items.

14. Defibs and cabinets

Cllr Wheeler updated the meeting: the Defib at the school is now up and running. The defib arranged for the Church will follow shortly.

15. Speedsign

After discussion, it was agreed that the village would potentially benefit from further speed sign warnings across four potential sites. It was also agreed to use solar panel operated signs as they will be more cost effective and efficient.

The clerk will obtain quote for 4 solar panels and 2 signs (to be rotated through the 4 positions). **RESOLVED**

Meeting closed at 8.40pm

Date of next full council meeting: Thursday 15th May 2025 at 7pm

Tracy Sansome clerk@awbridgepc.org.uk

Chairman signature

Date

FINANCIAL SUMMARY

31st March 2025

INCOME		
Parish Council Broughton	Speedsign Contribution	307.98
Awbridge Village Hall	Dog bin contribution	307.90
	Total £	615.88
INVOICES TO PAY		
Simon Nightingale	Management of VAS0396	102.66
Bluestone Planning	NDP Support	1,525.92
TVBC	Dog Bin Emptying	567.96
Scribe Accounting	Yearly Fee	414.72
Blackwell and Moody	War Memorial Works	5,784.00
Blackwell and Moody	War Memorial Cleaning	648.00
	Total £	9,043.26
OTHER PAYMENTS		
Tracy Sansome	Refund Stationery	
P. Allen	Purchases	31.90
	Refund Purchase of Flag	6.40
	Total £	38.30
ALLOTTED PROJECTS		
CIL Funds		81,872.00
Highways Scheme		15,000.00
Savings and Village Improvements		14,000.00
	Total £	110,872.00
Account Balances		
UNITY TRUST BANK	Reserve Account	110,999.22
	Current Account	13818.45
	Total £	124,817.67
ACTUAL FUNDS Available		
	Less payments	9,081.56
	Less Allotted funds	110,872.00
	General Reserve	4,864.11

