

AWBRIDGE PARISH COUNCIL

Minutes of the meeting of Awbridge Parish Council held in Awbridge Village Hall, Romsey Road SO51 0HG on Thursday, 27 June 2019 at 7.30pm

Present: Cllrs Jackson (**GJ**), Legon (**PL**), Seymour (**KS**), Adams-King (**NAK**), Sheppard (**AS**)
In attendance: 2 members of the public
Apologies: Cllrs Allen, Coggon, TVBC Cllr Gordon Brown, HCC Cllr Roy Perry
Clerk: Ian Milsom

1. 27/19 Welcome, apologies for absence and declarations of interest

GJ welcomed new parish councillors Nick Adams-King and Angela Sheppard. Apologies as above. Nick Adams-King declared an interest as an elected member of Test Valley Borough Council

2. 28/19 Neighbourhood Development Plan (NDP)

1. The revised questionnaire was discussed, and it was proposed by **NAK**, seconded by **PL**, that this be approved subject to the minor addition below.

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Question 7. Add zero years option, then continue 1-5 years, etc.

2. Discuss the option of obtaining support for the NDP by sharing external consultant costs with Wellow Parish Council was discussed.

It was agreed that Council will look to resetting the NDP in the autumn, and engaging the support of Test Valley Borough Council's NDP officer to examine what support a consultant might provide. Feedback from the commissioned housing needs survey will be used to plan future focus, shape workstreams and, where appropriate, allocate tasks.

ALL

3. 29/19 Reports and presentations

NAK delivered a verbal report, in his role as Member of Test Valley Borough Council, covering the following:

Planning

Application 19/00984/FULLS Awbridge Danes, Danes Road, Awbridge, SO51 0GF. Erection of a detached pair of gatehouses. This application was refused as the proposed dwellings are not considered to be ancillary to the existing

dwelling at Awbridge Danes and represents unjustified development in the countryside.

New Application. Chances Give Choices Limited, a childcare agency providing opportunities for birth parents to meet their fostered children under supervision, has applied for change of use of one of the business units at Lone Barn, Stanbridge Lane. The proposal is to provide a residential short break activity centre to fostered children. Although the site is in Romsey Extra, it will affect Awbridge and the Parish Council may wish to ask what type of respite is envisaged.

All

Planning Committee system

As reported at the May 2019 parish council meeting, the system of area planning committees for the north and south of the borough were replaced with a single, authority-wide committee, and this is working well. It was originally proposed that the new system would reflect the overall political make-up of TVBC. However, it has been decided that the single-tier committee will continue to mirror geographical councillor constituencies.

Parking in Romsey

Parking machines will be changed to card-only. Number plate recognition system was considered and rejected due to cost. TVBC looking at the financial viability of free initial hour parking in some car parks.

Councillor grant programme

This is now open for applications.

4. 30/19 Public observations/questions on agenda items

Two members of the public present commented on planning application No.19/01563/FULLS, Kents Oak Rest Home, Kents Oak. Partial demolition and conversion of existing care home to detached house with attached car port and erection of two further detached residential units with attached/detached car ports.

Both agreed that they would prefer if any decision by TBC on this application be deferred to enable further public discussion, particularly around the following points: -

- Vehicle and pedestrian access
- Parking provision
- Style and design of the proposed houses will not be in keeping with other properties at the site, all of which are bungalows.
- Examination of the statement that the site does not back onto any road, which it does.

- Safe use of the current unmaintained track, which serves as access to the adjoining farm, by vehicles and pedestrians.

5. 31/19 Minutes

1. It was proposed by **NAK**, seconded by **PL**, that the minutes of the meeting held on 16th May 2019 be accepted as an accurate record of the business conducted. **Resolved.**
2. Information update on items from the meeting on 16th May 2019 not on the agenda: -
 - Community Infrastructure Levy (CIL).
It was noted that a live survey on SurveyMonkey seeks parishioners' views on how the Banksia Community Infrastructure Levy (CIL) might be spent to the benefit of the village. Although details of how to access the survey have appeared in Awbridge News, the clerk reported that the response rate was low.

There was a discussion on how responses to the survey might be increased and options considered included circulating information flyers, involving Awbridge Primary School and posting details on the village Facebook page. As an initial response, the latter option was chosen.

GJ reported that he had done some research on the likely cost of one of the options on SurveyMonkey, a multi-use games area (MUGA), and that at approximately £80,000, suggested that the cost seemed prohibitive. **NAK** advised that the parish council should not be put off by the apparently high cost, as further funding could be available from Test Valley Borough Council's (TVBC) central CIL fund, and the TVBC Community Asset Fund. There will also be further CIL income to the parish council from future housing development.

- Replacement noticeboard at Awbridge School. Now that the TVBC Councillor Grant Programme is open, a further application for funding for this item will be submitted.
- Step down from footpath at Hansards. Following discussion and recognition of safety issues around this proposal and the already stretched Highways budget, it was agreed that this is not currently a priority.

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| 6. | 32/19 | <p>Lead Councillor(s) for the following areas of responsibility was agreed: -</p> <ul style="list-style-type: none"> a. Human resources – to lead on issues relating to Council employees. GJ b. Planning – to review planning applications received by the Council and to brief fellow councillors on any material planning issues relating to individual applications. AS and KS c. Neighbourhood Development Plan (NDP) – to act as the link between the Parish Council and the NDP. NAK and DC d. Lengthsman – to co-ordinate the Lengthsman's monthly worksheet, liaise with the lead parish council and approve payment of Lengthsman's invoices. KS e. Highways – to lead on issues relating to highways, traffic and parking. PL and DC f. Bridle Paths/Rights of Way - to lead on issues relating to Bridle Paths and Rights of Way. KS g. Recreational facilities – to lead on issues relating to recreational facilities. AS h. Fixed Assets – to monitor condition of fixed assets, recommending their maintenance/replacement as appropriate. PL | <p>GJ</p> <p>AS/KS</p> <p>NAK/DC</p> <p>KS</p> <p>PL/DC</p> <p>KS</p> <p>AS</p> <p>PL</p> |
| 7. | 33/19 | <p>Change of Parish Council Bankers</p> <p>The clerk advised that the process to change the Council's bankers from Barclays to NatWest is under way and should be completed by the end of July.</p> | <p>Clerk</p> |
| 8. | 34/19 | <p>Flagpole at War Memorial</p> <p>Following discussion, it was agreed to allocate £2,000 from the Council's CIL fund for this purpose and to authorise the clerk to carry out the necessary actions to enable purchase of the flagpole and its siting at the village war memorial.</p> | <p>Clerk</p> |
| 9. | 35/19 | <p>Planning</p> <p>To consider planning applications notified to the Council.</p> <p>See Appendix 1.</p> | |

10. 36/19 Financial and Administrative

- To note the Summary Receipts and Payment Account for the First Quarter ending 30 June 2019. **Noted.**
- Annual Governance and Accountability Return for The year ending 31 March 2019. The clerk advised that this has been completed and submitted to the external auditor. **Noted.**
- Insurance claim for bench at War Memorial. The clerk advised that this is being processed, although a 'crime' number is being sought by the insurers for what was a road traffic collision. The clerk will liaise with the Blackwater Police Team to address this.
- The bank reconciliation to 19 June 2019 was agreed and signed by the Chairman and the clerk.
- The payments detailed at appendix 2 were authorised.
- Parish Lengthsman – tasks for worksheet. Remove stinging nettles around field gate at the recreation field.

11. 37/19

1. It was noted that the next meeting of the Planning Committee is scheduled for 25th July 2019, commencing at **8.00pm**.
2. The date of the next meeting of the full Council was confirmed as 29th August 2019.

12. - The meeting closed at 21.40.**Appendix 1****Planning Applications**

Application No. 19/01563/FULLS. Kents Oak Rest Home, Kents Oak.
Partial demolition and conversion of existing care home to detached house with attached car port and erection of two further detached residential units with attached/detached car ports.

Following discussion, it was agreed that Council's response to this application be 'Object'.

Reasons for objection:

- Over development - the proposed houses being too large for the size of the plots, and not being in keeping with equivalent properties in the village.
- Overlooking - overlooking on to the existing neighbouring bungalows
- Overlooking - of the proposed properties on to each other within the new development, creating a poor environment.
- Style and design - not in-keeping with the local area. (Parishioners also commented at the Parish Council meeting that Kents Oak has its own character, separate from that of Awbridge, consisting of bungalows.)
- A new access point is proposed on to the main road in an area with limited visibility and known to be an area of speeding traffic (the Council have recently installed a radar speed sign in this location to slow down traffic). Awbridge Parish Council would like a separate highways survey of this exit.
- The existing historical hedge forming the boundary line to the track is thought to be over 100years old. The development proposes modification to / removal of a section of this historic hedge line, with implications on wildlife fauna and flora.
- A residential development on the site of this Care Home raises concern about the loss of employment amenity to the village. The Councillors were not aware of any evidence of the viability of the business and or of the owners actively attempting to sell the business.

Additional comments/observations:

- The Surveys submitted with the application were copies of those previously submitted for a recently approved application (Crofton) on an adjacent development site and not written specifically to this application. The councillors considered the surveys (including the highways survey) should be specific to the proposed development site; and should also take in to account the cumulative impact of the recently approved applications including the adjacent Crofton development site which shares the same access.
- It is noted that trees and vegetation were felled / removed on the site prior to the survey being undertaken.
- A new Access (in respect of plot 3) is proposed on to the existing unmaintained track. The existing track is used as the working access route for the adjacent farm. The track also forms a section of footpath used by pedestrians. There is no known ownership of the track, however, the farmer currently makes repair to the track, but is not obliged to do so.

Outcome of previous planning applications

18/03341/FULLS. Roselea, Church Lane. Single storey side extension and re-siting of oil storage tank (Part retrospective). PERMISSION subject to conditions & notes

19/00984/FULLS Awbridge Danes, Danes Road, Awbridge SO51 0GF. Erection of a detached pair of gatehouses, one three-bed and one two bed, for staff accommodation. CURRENT as at 19 June 2019

19/01183/FULLS Hilltop Farm, Newton. Erection of side extension to provide additional living area and bedroom. CURRENT as at 19 June 2019.

Appendix 2**Cheque payments for authorisation**

Cheque no.	Payee	Payment Amount	Reason
200221	Test Valley Borough Council	£28.80	Fee for uncontested Parish Elections 2 May 2019
200222	I. Milsom	£1153.26	Salary, expenses and expenditure refunds for the period April - June 2019
200223	HMRC	£236.40	PAYE for the period April - June 2019