

# Awbridge Parish Council

## (Unaudited) Accounts for the year ended 31 March 2016 – Cash Book

All payments over £100 are highlighted in yellow

Payment highlighted in red refer to the unpresented cheques recorded in the Bank reconciliation at 31 March 2016

|                 |              |   | Money in | Money out | Running balance  |
|-----------------|--------------|---|----------|-----------|------------------|
| <b>01/04/15</b> | <b>b/fwd</b> | <b>Current &amp; saving accounts</b>                            |          |           | <b>19,404.27</b> |
| 13/04/15        |              | 50% Annual precept  | 4,297.00 |           | 23,701.27        |
| 21/05/15        |              | Affiliation Fees (See note 1.)                                  |          | 258.00    | 23,443.27        |
| 21/05/15        |              | Annual HR Service Fee (See note 2)                              |          | 120.00    | 23,323.27        |
| 21/05/15        |              | Good Councillor Guides  |          | 30.00     | 23,293.27        |
| 25/06/15        |              | Dog fouling posters (See note 3)                                |          | 192.00    | 23,101.27        |
| 25/06/15        |              | Annual insurance renewal  |          | 356.55    | 22,744.72        |
| 25/06/15        |              | Postage on HALC stationary                                      |          | 10.00     | 22,734.72        |
| 25/06/15        |              | Pay As You Earn (PAYE) April-June 2015                          |          | 281.60    | 22,453.12        |
| 25/06/15        |              | Clerk's Salary April-June 2015                                  |          | 598.11    | 21,855.01        |
| 25/06/15        |              | Uncontested election fee payable to Test Valley Borough Council |          | 24.10     | 21,830.91        |
| 25/06/16        |              | Interest  | 0.84     |           | 21,831.75        |
| 18/07/15        |              | Speed sign maintenance  |          | 417.50    | 21,414.25        |
| 26/08/15        |              | 2014-15 VAT refund  | 78.63    |           | 21,492.88        |
| 09/09/15        |              | Transfer of Lengthsman Funds (See note 4)                       |          | 1,000.00  | 20,492.88        |

|          |  |   |          |          |           |
|----------|--|---|----------|----------|-----------|
| 14/09/15 |  | Release of S106 money for T/T/T               | 3,086.89 |          | 23,579.77 |
| 17/09/15 |  | 2014-15 Internal Audit Fee                    |          | 185.00   | 23,394.77 |
| 18/09/15 |  | Business Account Interest                     | 0.78     |          | 23,395.55 |
| 24/09/15 |  | Grants to voluntary organisation (See note 5) |          | 200.00   | 23,195.55 |
| 24/09/15 |  | External audit fee                            |          | 120.00   | 23,075.55 |
| 24/09/15 |  | PAYE July-September 2015                      |          | 14.20    | 23,061.35 |
| 24/09/15 |  | Clerk's Salary Jul-Sep 2015                   |          | 872.26   | 22,189.09 |
| 24/09/15 |  | Grant to voluntary Organisation (See note 6)  |          | 165.00   | 22,024.09 |
| 24/09/15 |  | 50% precept                                   | 4,297.00 |          | 26,321.09 |
| 29/10/15 |  | Cllr Expenses (See note 7)                    |          | 22.58    | 26,298.51 |
| 29/10/15 |  | Cllr Training – Pensions Seminar (See note 7) |          | 42.00    | 26,256.51 |
| 29/10/15 |  | Awbridge Window (See note 8)                  |          | 4,000.00 | 22,256.51 |
| 11/09/15 |  | VAT payable on Awbridge Window (See note 9)   |          | 800.00   | 21,456.51 |
| 23/11/15 |  | Payment of Transparency Grant                 | 512.80   |          | 21,969.31 |
| 23/11/15 |  | Data Protection Registration                  |          | 35.00    | 21,934.31 |
| 12/11/15 |  | Clerk's salary 1/10/15-11/12/15               |          | 711.37   | 21,222.94 |
| 12/11/15 |  | PAYE 1/10/15-11/12/15                         |          | 135.80   | 21,087.14 |
| 18/12/15 |  | Interest                                      | 0.78     |          | 21,087.92 |
| 10/03/16 |  | Salary 14/12-27/3/16 + B/Pay (See note 10)    |          | 1,198.54 | 19,889.38 |
| 10/03/16 |  | Purchase cost of laptop (See note 11)         |          | 411.48   | 19,477.90 |

|          |  |  |      |        |           |
|----------|--|--|------|--------|-----------|
| 10/03/16 |  | PAYE Dec 15 - Mar 16                               |      | 268.60 | 19,209.30 |
| 10/03/16 |  | Insert for March 16 Newsletter                     |      | 72.00  | 19,137.30 |
| 18/03/16 |  | Interest Hire of village hall for meetings 2015/16 | 0.78 |        | 19,138.08 |
| 18/03/16 |  |  |      | 152.25 | 18,985.83 |

#### Notes

1. Affiliation fee to Hampshire Association of Local Councils (HALC)
2. Fee paid to HALC for Human Resources support.
3. Keep Britain Tidy glow-in-the-dark posters purchased with grant from Hampshire County Council
4. Hampshire County Council operates a Lengthsman Scheme to enable parishes to carry out small local works. Under this scheme the sum of £1000 is granted to participating councils each year. Awbridge is one of several parish councils who have formed a consortium around a lead parish council, in this Case Stockbridge PC, who coordinate works on behalf of member councils.
5. Grant to Awbridge Neighbour Care
6. Grant to Awbridge District Village Association as a contribution towards the production of the village newsletter
7. Councillor expenses for travel to pensions seminar on behalf of Awbridge Parish Council
8. This represents the expenditure for the creation and installation of the WW1 commemorative window at All Saints Church. Fifty percent of the cost (£2000) was funded by Hampshire County Council via a grant to Awbridge Parish Council.
9. The VAT on the commemorative window has been reclaimed by Awbridge Parish Council from HMRC.
10. This payment includes a 12 month salary adjustment.
11. In December 2014 the Department for Communities and Local Government (DCLG) issued the Transparency Code for Smaller Authorities. The Code is a requirement for smaller authorities to make information available for local people to increase democratic accountability. To support smaller parish councils to comply with this requirement, the Government has made funding available. The purchase of the laptop came from this funding and not from the precept.