



AWBRIDGE PARISH COUNCIL

AGENDA

For meeting of the Council to be held on Thursday,
21st September 2023 at 7.30pm in Awbridge Village Hall

PROCEDURAL ITEMS

		Guide timings
1.	044/23 Welcome	7.30
2.	045/23 Apologies To receive apologies from councillors	7.30
3.	046/23 Declarations of interest Councillors are asked to declare any interests in relation to any item on the agenda.	7.30
4.	047/23 Reports and Correspondence	7.35
5.	048/23 Public observations/questions on agenda items To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda.	7.50
6.	049/23 Minutes To confirm and sign the previously circulated draft minutes of the meeting of the Parish Council held on 3 rd August 2023.	8.05
7.	050/23 Matters arising From the minutes of the meeting held on 3 rd August 2023 not included in the agenda or in reports. • None	8.05

STANDING ITEMS

8.	051/23 Financial and Administrative a. To agree and sign the bank reconciliation. b. To note and approve payments detailed at Appendix 2	8.10
9.	052/23 Planning To consider planning applications notified to the Council. See Appendix 1	8.15
10.	053/23 Lengthsman To agree worksheet tasks	8.30

BUSINESS TO BE CONDUCTED		
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11.	054/23	To fill two vacancies on the Parish Council by Co-option	8.35
12.	055/23	Neighbourhood Development Plan (NDP) 1. To receive an update on progress 2. To authorise an NDP project grant from Community Infrastructure Levy monies.	8.40
13.	056/23	Website The current website platform is provided free of charge by Hugo Fox. To continue to use the website after 5 th October 2023, Council will have to select a Hugo Fox paid package. The package option which aligns with the features of the current website will cost £9.99 + VAT monthly. The options available to Council are to agree to the Hugo Fox paid package, or to commission a new-build site + maintenance package.	8.50
14.	057/23	Traffic Calming Measures Please refer to workplan at Appendix 3	8.55
15.	058/23	Pedestrian access to Awbridge School To review representations made concerning safe pedestrian access to the school across Romsey Road, and to explore possible solutions.	9.00
16.	059/23	Land at Saunders Lane To discuss and agree approaches to address the problem of vehicles parking on the grassed amenity area.	9.15
17.	060/23	Communications Policy To consider adoption of the draft communications policy circulated to Members on 22 nd August 2023.	9.20
18.	061/23	Community Bus Service Please refer to workplan at appendix 3.	9.25
19.	062/23	Clerk Succession Plan Please refer to workplan at appendix 3.	9.30
20.	063/23	Hampshire & D Day 80 – 6 June 2024 To decide the Parish Council's role, if any.	9.35
21.	064/23	Closure of meeting Date of next full council meeting 2 nd November 2023	9.45

Appendix 1**Planning****Current Applications**

23/02267/FULLS. Holly Cottage, Romsey Road. First floor extension, rear dormer extension, ground floor rear extension, new garage, external facade alterations and porch extension. Closes 25 September 2023.

23/02289/FULLS. Holm Oak House, Saunders Lane. Replace conservatory with single storey rear extension. Closes 28 September 2023.

Previous Applications

23/01710/FULLS. Dunhelme Newtown Road Newtown. Convert double garage to annexe for elderly relative, erect side extension and rear conservatory. PERMISSION subject to conditions & notes.

22/03287/FULLS. Change of use of former car park to B8 vehicle storage. REFUSED.

23/01515/FULLS. 41 Cowleas Cottages. Side and rear single storey extension, and revised fenestration. PERMISSION subject to conditions & notes

23/01053/FULLS. Hilltop Farm, Newtown Road, Newtown. Continued seasonal change of use from agricultural and (formerly golf course) to tourism accommodation comprising x 2 overnight holiday let shepherds huts, x 3 ancillary huts (kitchen, break-out and replacement larger bathroom), two open front shelters, timber decking, formation of car park area, sewage treatment plant and landscaping. STILL CURRENT.

Appendix 2**Payments for formal approval**

Details to be provided at the meeting.

Appendix 3**Workplan**

To be circulated at meeting