



Parish Council

**Minutes of the meeting of the Parish Council held on Thursday,
17th October at 7.30 pm in Awbridge Village Hall**

Present:

Cllr Grahame Jackson
Cllr Gordon Piper
Cllr Janet Whiteley (JW)
Cllr Peter Allen (PA)
Cllr Christopher Wheeler (CW)
Cllr Tony Byrne (TB)

Apologies:

Cllr Kelly Seymour (KS)

In attendance:

Cllr Nick Adams-King (TVBC)
Tracy Sansome (Clerk)
& one Member of public

PROCEDURAL ITEMS

1. Welcome

Councillor Chairman Grahame Jackson opened the meeting and welcomed all.

2. Apologies

Were noted.

3. Declarations of Interest

None were noted.

4. Hampshire County Council Leader Cllr Nick Adams-King - report

Cllr Adams-King reported:

- The process to scrutinise savings proposals from the County Council have allowed the Recycling Centres to stay open (Bunny Lane).
- A new recycling scheme is due to start next year (food waste) after which the recycling centres will be reviewed again.
- Recent road closures in village are due to Open Reach works to MAST.
- County Council budgets are showing positive savings mostly due to internal cuts although council tax is likely to rise next year to cover the shortfall in central govt budgets. There will be however, a sum of money available to TVBC towards Household Support Funds and those that may be in need of help. Some money will also be set aside to support food banks and other people identified as being in need of support. There is still support for free school meals.

5. Public Observations/open period

No observations recorded.

6. Clerk Report and Correspondence

This was acknowledged. The following points were discussed.

TS

- VAT Claimed was for period April 2023 and Sept 2024.
- Cllr Gordon Piper suggested that with regard to financial statement – some invoices are being left unpaid in between meetings and therefore we should look to paying some of them with agreement throughout month. Our current financial policy to be reviewed with regard to making an earlier payment. Clerk to action

7. Minutes

The minutes of the last Parish meeting on 5th September 2024 were accepted as an accurate record of business conducted. Cllr Christopher Wheeler proposed to agree and was seconded by Cllr Peter Allen. Cllr Seymour signed these. **RESOLVED**

8. Matters arising

None recorded.

BUSINESS ITEMS

9. Planning

There were no planning applications to be discussed. Two planning applications came in too late to be considered. Clerk to organise an extra planning meeting for 6th November.

TS

10. Financial and Administrative

10.1 The invoices for payment were agreed by all. Proposed acceptance from Cllr Tony Byrne and seconded by Cllr Christopher Wheeler. **RESOLVED**

10.2 The financial statement was received and agreed. The bank reconciliation statements were attached and signed by Cllr Tony Byrne

This was proposed by Cllr Gordon Piper, seconded by Cllr Peter Allen.

It was agreed that the PC has funds which are earmarked for different projects. The Cllrs have agreed to bring forward project proposals in order for them to be considered and potentially actioned. This will be an agenda item next meeting. **RESOLVED**

11. Lengthsman Tasks

The PC agreed to ask Cllr KS to ascertain what budget is left with the Lengthsman in order for us to organise other sources to carry out tasks (eg. Rodding and ditches).

KS

12. GOVERNANCE

12.1 Updated Risk Management schedule was accepted and agreed. Clerk to update website where necessary. **RESOLVED**

12.2 Meetings for 2025 were accepted and agreed. Clerk to publish on website. **RESOLVED**

TS

12.3 Audit (External) – The completion of Audit Certificate was acknowledged and the PC remain fully compliant.

13. Neighbourhood Development Plan

Cllr Gordon Piper agreed that it would be useful to ask for wider support from suitable volunteers in order to finish off the Neighbourhood Plan. He explained that there are two pieces of work remaining (to include the responses from the consultation earlier this year). Support is available from the team who have been working with Cllr GP.

Clerk will include this request for help in the Newsletter article which will be sent to the Village News.

TS

14. Speedsign

A draft agreement to share the costs of maintenance of the Speed Sign was agreed and signed. A copy will be sent to Broughton PC. It was acknowledged that the clerk has received £764 from Broughton in respect of invoices April 2023 - September 2024, Broughton to be invoiced by the PC each quarter going forward. **RESOLVED**

.Meeting closed at 8.45pm

Tracy Sansome Clerkawbridge@gmail.com

Chairman signature

Date

FINANCIAL SUMMARY

16th October 2024

INCOME		
UNITY Bank	Interest	417.11
HMRC	VAT Refund April 23 - Sept 24	1,548.17
Broughton PC	Speed Sign Contribution	764.56
	Total £	2,729.84
INVOICES TO PAY		
Simon Nightingale	Management of VAS Sign	102.66
HCC	Traffic Calming 50%	6,884.40
BDO	External Audit Fee	252.00
British Heart Foundation	Replacement Defib	1,395.00
Tracy Sansome	Salary/Home Allowance	619.62
HMRC	PAYE (TS)	144.40
	Total £	9,398.08
OTHER PAYMENTS		
	Total £	0.00
ALLOTTED PROJECTS		
CIL Funds		25,000.00
General Reserve		12,000.00
	Total £	37,000.00
Account Balances		
UNITY TRUST BANK	Current Account	36,690.64
	Reserve Account	60593.41
	Total £	97,284.05
ACTUAL FUNDS Available		
	Less payments & allotted monies	46,398.08
	£	50,885.97