



Awbridge Parish Council

Clerk Report – October 2024

1. Planning Decisions:

24/01599/FULLS 23.07.2024

Provision of additional classroom space -
Awbridge County School, Danes Road, Awbridge

PERMISSION subject to conditions & notes 17.09.2024

2. Correspondence:

Broughton PC – monies received for speed sign services since April 2023

2.1 Hi Tracy

I am pleased to report the PC were very happy for me to sign the agreement, which I have and is attached. Perhaps you can sign and send me back a copy for my records.

They also agreed to pay the half fees of £764.56. Could you let me have an invoice for this confirming your bank details and I will arrange payment by bank transfer.

Thanks very much

Heather

3. Misc

- VAT Claim received
- Audit conclusion received Friday 20th September



Meeting Dates 2025 Awbridge Parish Council

January 9th

February 20th

April 3rd

May 15th (including Annual Meeting of the Parish Council)

June 26th

July 31st

September 11th

October 23rd

November 27th

4. Finance

FINANCIAL SUMMARY

16th October 2024

INCOME		
UNITY Bank	Interest	417.11
HMRC	VAT Refund April 23 - Sept 24	1,548.17
Broughton PC	Speed Sign Contribution	764.56
	Total £	2,729.84
INVOICES TO PAY		
Simon Nightingale	Management of VAS Sign	102.66
HCC	Traffic Calming 50%	6,884.40
BDO	External Audit Fee	252.00
British Heart Foundation	Replacement Defib	1,395.00
Tracy Sansome	Salary/Home Allowance	619.62
HMRC	PAYE (TS)	144.40
	Total £	9,398.08
OTHER PAYMENTS		
	Total £	0.00
ALLOTTED PROJECTS		
CIL Funds		25,000.00
General Reserve		12,000.00
	Total £	37,000.00
Account Balances		
UNITY TRUST BANK	Current Account	36,690.64
	Reserve Account	60593.41
	Total £	97,284.05
ACTUAL FUNDS Available		
	Less payments & allotted monies	46,398.08
	£	50,885.97

Agreement of the Sharing of Traffic Speed Sign

This Agreement is made between:

Awbridge Parish Council, a parish within the scope of Test Valley Council (**Awbridge**)

and

Broughton Parish Council, a parish within the scope of Test Valley Council (**Broughton**)

Scope

Whereas the parties agree to share the costs of the usage and relocation of the Traffic Speed Sign within each Parish.

The costs for the usage and relocation of the Traffic Speed Sign will be shared equally between both Parishes

The Traffic Speed Sign will be relocated between each Parish alternatively on a regular basis by a Subcontractor appointed by Awbridge.

Detail

Subcontractor will invoice Awbridge for relocation services for both Parishes typically on a monthly basis.

Invoices will be submitted in full to Awbridge Parish Clerk/RFO (Responsible Financial Officer)

Awbridge Parish Clerk/RFO will, on a quarterly basis, present an invoice to Broughton to a value of 50% (fifty) of the value of invoices for that period

Broughton agree to satisfy such invoices upon receipt and approval from their Parish Council.

Signed on behalf of **Awbridge Parish Council**

Signature:

Name (print):

Title:

Date:

Signed on behalf of **Broughton Parish Council**

Signature:

Name (print):

Title:

Date: