

AWBRIDGE PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL
HELD IN AWBRIDGE VILLAGE HALL, ROMSEY ROAD, AWBRIDGE,
ON THURSDAY, 24th NOVEMBER 2016

Present: Cllrs Allen (**PA**) (Chair), Daley (**CD**), Jackson (**GJ**), Wheeler (**SW**)
In attendance: 3 members of the public, PCSO's Storm Perrott and Sam Biggs
Apologies: Cllrs Jones (**Tj**), Legon (**PL**), Cllr Roy Perry HCC, Cllr Nick Adams-King (**NAK**) TVBC
Clerk: Ian Milsom

			ACTION
1.	622	Welcome and apologies for absence Apologies, as above, were received and accepted.	
2.	623	Declarations of interest Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting. No declarations were made. Cllrs Allen, Daley, Jackson and Wheeler confirmed at the meeting that their registrations of pecuniary interests remain up-to-date and accurate.	
3.	624	Neighbourhood Planning PA welcomed Liz Bourne and Becky Hopkins, from the organisation Planet, to the meeting, explaining that they had been invited along to talk about neighbourhood planning. Liz Bourne spoke to the meeting and advised that she would provide information about: <ul style="list-style-type: none"> • What neighbourhood planning is • The various stages of creating a plan • The benefits of having one • What might happen if a community doesn't have a plan • The typical timescale involved in producing a plan • The support available to a community in creating their plan. What is it? Neighbourhood planning is a new concept introduced by the Coalition Government in 2011 by virtue of the Localism Act 2011, and subsequent statutory instruments. Neighbourhood Plans sit alongside the Local Plan produced by second-tier local authorities (Test Valley Borough Council). Decisions on planning applications will be made using both the Local Plan and the neighbourhood plan, and any other material considerations. Neighbourhood plans cannot contravene the	

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		<p>wider strategic aims of the Local Plan. Neighbourhood planning is not compulsory, communities do not have to have one.</p> <p>Stages</p> <ol style="list-style-type: none"> 1. Apply to Test Valley Borough Council for designation 2. Preparing and publicising the plan 3. Submit the plan 4. Independent examination <p>A fifth stage, a local referendum, where recommended, will be carried out by Test Valley Borough Council (TVBC), who will publish the independent examiner's report. For the plan to be adopted, it must receive simple majority (51%) support from the local community.</p> <p>TVBC also receives money, up to £30,000, to provide technical support to applications, and to meet the cost of the referendum.</p> <p>The neighbourhood planning process must be community led. The Parish Council can have a maximum of two places – in a supporting capacity - on the steering group.</p> <p>Environmental benefits</p> <p>Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Enables communities to influence where housing allocation would go, and the mix of properties in terms of type, size and tenure. Communities can have influence on any proposed development that will affect or impact on the capacity of local infrastructure, like schools and medical services.</p> <p>Financial benefits</p> <p>Communities with a neighbourhood plan can retain more of the money collected from development (Community Infrastructure Levy [CiL]), to spend on local projects. Communities with a neighbourhood plan will receive 25% of CiL, and will be able to influence how the remaining 75% is spent. Social housing development does not attract CiL.</p> <p>Disadvantages of not having a plan</p> <ul style="list-style-type: none"> • Within the current planning framework there is a presumption in favour of sustainable development. In the absence of a neighbourhood plan, there may be a further presumption that a community has no objection to any sustainable development. In short, it may get what developers choose, rather than what it wants. • Communities without a plan will receive only 15% of CiL. 	
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		<p>Timescale Takes between eighteen months and two years to create a plan. Exact timescale will be influenced by the complexity of the plan.</p> <p>Support Financial grant available, up to £9,000, to engage professional support. Planet gives as much or as little professional support as required. Most support needed is around policy, to ensure that the plan cannot subsequently be successfully challenged by developers.</p> <p>Questions Q. Does CiL put developers off? A. No. Q. How would the referendum be worded? A. Do you wish TVBC to use this plan to determine planning applications? Yes, or No? (Parishioners will already have had information and the opportunity to have their say).</p> <p>Comments</p> <ul style="list-style-type: none"> • Trying to get information from parishioners can be difficult • Amount of work involved - most of the parish councillors have a day job • Process been tried before, unsuccessfully, in Awbridge • Planning and development usual bring people out • Google for examples of plans • Until plan is formed, community needs to form relationship with developers, get them to take on board wishes of community • TVBC cannot over-rule plan, but can go to appeal <p>Liz and Becky left their details for future contact.</p>	
4.	625	<p>The role of the Police Community Support Officer (PCSO) PA welcomed Police Community Support Officers Storm Perrott (Romsey North) and Sam Biggs (Romsey Town) from Hampshire Police, and explained to the meeting that Storm and Sam had been invited to the meeting to talk about their roles.</p> <p>Storm One of the Romsey North beat officers. Regularly out-and-about in the eleven rural villages on her beat to provide a visual and reassuring police presence. Visit and reassure residents. Gather intelligence. Call Police Constables to incidents. Leads on community development with a focus on building good relationships with communities in order to work in partnership in furtherance of community safety.</p> <p>Advised of a burglary in old Salisbury lane, thefts from sheds, and incident of anti-social behaviour, but little overall going on. Wants to push out information and advice. Storm is happy to respond to emails, but these are not monitored on off-duty days. Ring 101 with any non-emergency concerns.</p>	

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		<p>Concerning the 'abandoned vehicle' recently reported by the parish council. Storm has liaised with Test Valley Borough Council and carried out a joint visit to the owner, who will be given a deadline to move the vehicle.</p> <p>Sam Being town based, has a slightly different role from Storm. More shop and pub watch, less community engagement. Works closely with pub landlords, who regularly come together to discuss incidents and problems. Identify individuals that they want to ban, Sam sends out warning letters to them. Checks for drugs. Where there are noise complaints against pubs, works with landlords and licensing authority.</p> <p>Has a similar role in relation to shops, regular liaison meetings with proprietors. Seek to tackle purse thefts through distribution of information posters and leaflets, and the issue of anti-theft lanyards.</p> <p>PA Asked what powers PCSOs have. Have powers of arrest in extreme circumstances, where someone is a risk to themselves or other people, if they are causing criminal damage, or if they run off. If they refuse to provide personal details, can detain for half-an-hour until Police Constable arrives.</p> <p>PA thanked Storm and Sam for attending and explaining what they do.</p> <p>It was proposed that the clerk write to all the guests and thank them for their attendance and input. Resolved</p>	Clerk
5.	626	<p>Test Valley Borough Councillor reports To receive reports.</p> <p>PA advised that NAK was unavoidably delayed and hoped to join the meeting later. This item would, therefore, be moved to the end of the agenda, and heard if NAK could attend.</p>	
6.	627	<p>Public observations/questions on agenda items There were no observations or questions.</p>	
7.	628	<p>Minutes 1. To confirm the minutes of the meeting held on 13 October 2016.</p> <p>It was proposed that these be accepted as an accurate record of the business conducted, subject to the following amendment:</p> <p>Agenda item 14./621</p> <p>"SW raised the issue of the new village name signs and the location of the old signs. PA insisted that this was an issue for the Abridge District Village Association, who had taken the decision to purchase the new signs and to erect them. SW</p>	

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	<p>expressed the opinion that the erection of such signs requires a license from the highway authority and that the signs need to conform to a design, i.e. have rounded edges. The old signs are the property of HCC Highways and should be located and handed over to the County Council”.</p> <p>Delete struck-through text and insert “SW offered the information, obtained from a reliable source” Resolved.</p> <p>//. Information update on items from the meeting on 13 October 2016 not on the agenda or in the work plan.</p> <ul style="list-style-type: none"> • Projector – GJ has contacted some companies for advice as to what is needed to install at the village hall. Looking at quite bright luminence and, therefore, a high end device. If required for movies needs to be HD Can be mounted in rafters. Cabling might be problem and may need to be an active cable with built in amplifier. All in cost will be in the region of £1500-£2000, including screen. <p>It was proposed that GJ obtain three quotations. Resolved.</p> <ul style="list-style-type: none"> • Gavel The clerk advised that he had again emailed the former chairman, but had received no response. <p>It was proposed that there should be no further action on this issue. Resolved</p> <ul style="list-style-type: none"> • ‘Abandoned Car’ Police updated at item 4./625 above. • Grass verge at Saunders lane, after Hyde Farm Lane Lengthsman has cut the grass <p>At this juncture, the clerk asked for jobs for the Lengthsman’s December worksheet. SW suggested cutting back brambles on the bridleway off The Coombe. PA suggested re-aligning the style between the recreation ground and the ‘pony field’.</p> <ul style="list-style-type: none"> • Danes Road – surface water This problem has been dealt with/repared. • Hedge at the corner of Danes Road/Romsey Road Placed on Lengthsman’s worksheet • Emergency Plan Bring key contact list to February 2017 meeting <p>PA advised that work was under way to install the zip wire. The clerk requested that a copy of the invoice be provided to the</p>	<p>GJ</p> <p>Clerk</p> <p>Clerk</p> <p>PA</p>
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		parish council, together with copies of the three quotations obtained, this required to satisfy financial regulations, and to enable one-third of the VAT element to be claimed back.	
8.	629	<p>Financial and Administrative</p> <p>Bank reconciliation This was approved and signed by the chairman and the clerk.</p> <p>Community Account balance per bank statement dated 19 October 2016 £14,888.46 Business Saver Account balance per bank statement dated 2 September 2016 £6,234.58 Total £21,123.04</p> <p>Less unpresented cheques 200146 LBDO £120.00 200147 HALC £674.58 Total £794.58 £20,328.46</p> <p>Add any unbanked cash and uncredited cheques Cheque from Redlynch Leisure £90.00 £20,418.46</p> <p>Net bank balances as at 19 October 2016 £20,418.46 Cash book balance as at 19 October 2016 £20,418.46</p> <p>Cheque payments It was proposed that the following invoice be authorised for payment and that the suggested donation of £17.00 be increased to £25.00</p> <ul style="list-style-type: none"> • Ref. 30057716. Royal British Legion Poppy Appeal. Donation for supplying poppy wreath. £17. <p>Resolved. Cheque number 200149</p> <p>Grant applications The following applications were considered:</p> <ul style="list-style-type: none"> • All Saints Church £500 requested • Awbridge District Village Association (ADVA) £165 requested • Awbridge Neighbourcare £200 requested <p>The following grant were proposed:</p> <ul style="list-style-type: none"> • All Saints Church £310 • Awbridge District Village Association £165 • Awbridge Neighbourcare £200 <p>Resolved. Cheque numbers 200152, 200151, 200150</p>	
9.	630	<p>Planning The applications below were considered.</p>	

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		<p>16/02602/FULLS Replacement of outbuilding and extension to garage, Yew Tree House, Dunbridge Lane</p> <p>It was proposed that Council's response be 'No objection'</p> <p>Resolved</p> <p>16/02714/FULLS Retention of gravel-laid agricultural track Land off Saunders Lane</p> <p>It was proposed that Council's response be 'No objection'</p> <p>Resolved</p>	<p>Clerk</p> <p>Clerk</p>
10.	631	<p>New work plan</p> <p>To note the November 2016 edition of the workplan</p> <p>Noted.</p>	
11.	632	<p>Correspondence</p> <p>To receive details of correspondence received that require a decision to be made.</p> <p>The only items of correspondence requiring a decision by Council were:</p> <ul style="list-style-type: none"> • A co-option application <p>It was proposed that this should be dealt with at the January 2017 meeting and that the applicant be invited to attend.</p> <p>Resolved</p> <ul style="list-style-type: none"> • Test Valley Borough Council Grant Agreement – contribution from Councillor Grants Scheme towards the provision of the table tennis table. <p>Council noted the terms of the grant and it was proposed that this be signed by the clerk on behalf of Council. Resolved</p> <p>A list of routine correspondence was read out by the clerk.</p>	<p>Clerk</p> <p>Clerk</p>
12.	633	<p>Date of next meeting and items for the agenda</p> <p>The next meeting will be on 12 January 2017, commencing at 7.30pm in the Village Hall.</p> <p>CD advised that a benefactor has offered to provide festive refreshments for the January 2017 meeting. This offer was welcomed by Council.</p> <p>Agenda items. Ideas for village facilities – update.</p> <p>The meeting closed at 9.30pm</p>	<p>Clerk</p>

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