

AWBRIDGE PARISH COUNCIL

MINUTES OF THE MEETING HELD IN AWBRIDGE VILLAGE HALL ON THURSDAY, 1st SEPTEMBER 2016 AT 7.30pm

Present: Cllrs Allen (**PA**) (Chair), Daley (**CD**), Jackson (**GJ**), Legon (**PL**) Wheeler (**SW**)

In attendance: Cllr Gordon Bailey (**GB**), Cllr Nick Adams-King (**NAK**) TVBC, 1 member of the public.

Apologies: Cllr Roy Perry (**RP**) HCC, Cllr Jones.

Clerk: Ian Milsom

			ACTION
1.	594	Welcome and apologies for absence Apologies as above. Cllr Legon joined the meeting at 20.00	
2.	595	Declarations of interest There were no declarations	
3.	596	Minutes I. It was proposed, subject to the amendment below, that the minutes of the meeting held on 7 July 2016 be accepted as an accurate record of the business conducted. Resolved. <u>Amendment to July minutes</u> Item 5, page 3, change 'advisory signs' to 'village name signs'. A discussion followed concerning the whereabouts of the old village name signs and who would insure/replace the new ones II. Update on items from the 7 July meeting not on the agenda or in the work plan. Zip wire. After discussion it was agreed that the parish council should be supplied with copies of quotes prior to contributing toward the cost.	PA/ Clerk
4.	597	County, Borough Councillor, PCSO and Clerk's reports To receive verbal and written reports. Borough Councillors – NAK/GB <ul style="list-style-type: none"> S106 monies (Developer Grants) Suggested compiling a S106 'Wish List' and submitting to Test Valley Borough Council as a record of local need (e.g. improved parking facilities near to the school). 	All/Clerk

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	<ul style="list-style-type: none"> • Councillor Grants It was explained that this is a part-funded (50%/50% up to £1000) grant opportunity which could contribute to zip wire. PA agreed to flag to Village Hall Committee as possible source of funding towards items required for the hall. • Roke Manor Liaison committee NAK will now chair. PA will attend next meeting. • Planning applications Berriedael Church Lane. TVBC Planning currently considering some technical objections submitted. Banksia, Romsey Road. There was a general reference to the proposed development. • Planning process NAK advised that in circumstances where an application was 'called in' to committee by ward councillors, it would be helpful if a representative from the parish council would attend committee to outline basis of objection. • Boundary Changes TVBC looking at redistricting for 2019 elections. Changed boundaries, some loss of councillors. This constituency will not change. <p><u>Questions</u></p> <p>Q. Is there any update on the proposed retirement village? A. No, probably because of complicated planning issues.</p> <p>Q. Is there any news about the retendering of local bus services – No.36 in Awbridge? A. No, will refer to County Councillor Roy Perry.</p> <p>Q. Any news about the installation of a traffic pinch point on Saunders Lane? A. Cllr Roy Perry has previously advised that this has been addressed through new road markings giving the illusion of a pinch point, plus 30 MPH speed restriction painted on road.</p> <p><u>Discussion</u></p> <p>There were questions about recycling rates, and the recycling of glass items. This led to a broad discussion and the emergence of information that:</p> <ul style="list-style-type: none"> - All borough/district councils have signed up to one long-term (20 years) recycling contract for whole of Hampshire; - Market value of recycled items has fallen, therefore re-tendering of contract not an option. 	PA
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		<ul style="list-style-type: none"> - Glass items are no longer separated by colour. - Hampshire recycles less than some other authorities. 	
5.	598	<p>Public observations/questions on agenda items</p> <p>A parishioner asked about the whereabouts of the parish council gavel and sounding board. It was proposed that the clerk write to the previous chairman to seek clarification. Resolved</p> <p>CD advised of a car that has been parked in Danes Road, outside the school, for a considerable time, although there is a note in the vehicle stating that it is not abandoned. It was proposed that the clerk look into this and write to Test Valley Borough Council as appropriate. Resolved</p>	Clerk
6.	599	<p>Human resources</p> <ul style="list-style-type: none"> • To receive a verbal update from the clerk <p>The clerk advised that he has attended a pre-CiLCA seminar and is in the process of registering to study for the qualification.</p> <ul style="list-style-type: none"> • To review the clerk's contracted hours and to agree any necessary changes <p>CD Explained about the parish council's human resources working group. Now reformed and consisting CD and PA. Have had meeting with clerk who confirms he is happy and motivated in his role and is satisfied with the availability of training/self-development opportunities. CD made council aware of the Clerks' Working Hours Survey conducted by the Society of Local Council Clerks (SLCC). The SLCC subsequently established a working group 'To consider in detail the quantitative and qualitative results of the SLCC's Members' Working Hours Survey and to make recommendations to the SLCC's National Executive Council and subsequently to the National Association of Local Councils and One Voice Wales on new national recommendations to all member councils on matters including <i>recommended minimum hours for part-time clerks in a variety of circumstances.</i></p> <p>Following discussion with the clerk the human resources make the following proposals to full council:</p> <ol style="list-style-type: none"> 1. The clerks monthly working hours be increased from 20 hours to 26 hours per month with effect 1st September 2016. Resolved 2. The clerk to maintain a working time sheet, which will be reviewed at a further meeting of the human resources working group prior to the council's October 2016 meeting. Resolved 	

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		<p>The human resources working group will report back further at the October meeting.</p> <p>CD advised of unsuccessful efforts to obtain information from HALC on clerks' salaries across Hampshire. This would have been used to benchmark salaries, enabling Awbridge PC to ensure that they are paying a fair hourly rate. Unfortunately, HALC does not hold such information.</p>	
7.	600	<p>Emergency Communication Plan It was proposed that, due to the absence of Cllr Jones who is gathering information around establishing a non-geographic telephone number, that this item be carried forward to the October 2016 meeting. Resolved.</p>	Clerk
8.	601	<p>Neighbourhood Planning (NP) To examine local planning options and to agree next steps</p> <p>CD advised that he has been trying to engage with Wellow and Sherfield English parish councils to obtain information about their approach to NP. NAK suggested an approach to Kings Somborne PC.</p> <p>CD informed that Liz Bourne, Action for Market Towns, can help with neighbourhood plans, including access to funding, is happy to come and talk at a future parish council to meeting. Any neighbourhood plan would need to fit with Test Valley Borough Council local plan. NAK supports NP as it provides an opportunity for communities to influence planning and services.</p> <p>CD Proposed that Liz Bourne be invited to the October meeting of the parish council. Resolved. Members to consider time slots and questions beforehand.</p>	CD/ All
9.	602	<p>Financial and Administrative (Standing Item)</p> <p>Bank reconciliation This was agreed and signed by the Chairman and Clerk. Net bank balances at 19 August 2016 £17,583.16</p> <p>Cheque payments No payments were authorised.</p> <p>Council reserves policy Council received from the clerk a draft schedule of ring-fenced reserves for the repair/replacement of capital items, and were asked to consider and agree its adoption.</p> <p>After discussion it was proposed that a general reserve of £2,000 for the repair/replacement of capital items be established. Resolved</p>	Clerk

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		<p>Projector The purchase a projector was discussed. It was proposed that a grant be sought to finance this. Resolved</p> <p>There followed a general discussion about what the parish council could provide/projects it could undertake for the benefit of the village. There was a countervailing point-of-view that enough had been spent on facilities and that thought should now be given to using the remaining financial resources to reduce the precept. This led to a wider discussion about the role and aims of the parish council.</p> <p>It was proposed that the clerk ask councillors to supply details of possible projects/initiatives. Resolved</p>	<p>Clerk</p> <p>Clerk</p>
10.	603	<p>Planning (<i>Standing Item</i>)</p> <p>I. To consider planning applications notified to the Council and to agree a response.</p> <p>Revised Application 16/01195/FULLS - Land Rear of Cowleas Cottages Awbridge Romsey Hampshire SO51 0HJ, demolition of garages and erection of a pair of semi-detached dwellings.</p> <p>Following discussion, it was proposed that Council's response be 'Object', with the reasons:</p> <p>"Nothing has changed significantly to address the reasons for our objection to this application, which are:</p> <ul style="list-style-type: none"> - Previous application/appeal decision/planning enquiry - Immediate neighbours' loss of privacy - Loss of turning circle for sewage plant traffic and subsequent increase in difficulty of access for heavy vehicles. This PC is aware of damage to resident's fence caused by existing access difficulties. - Concerns regarding water run-off to/from proposed domestic site. - Impact on already inadequate parking facilities. - Environmental impact- the PC sees no evidence of a bat survey having been undertaken." <p>II. Application 16/02043/FULLS. Banksia, Romsey Road SO51 0HG. Erection of 4x 4-bed dwellings with detached garages; new access to Romsey Road and alterations to existing access; landscaping works and provision of parking, and associated infrastructure.</p> <p>Copy of plans and associated documents were circulated. After discussion it was proposed:</p> 	<p>Clerk</p>

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		<p>1. That the applicant's agent be contacted to request permission for members of the council to visit the site Resolved</p> <p>2. That a request be submitted to Test Valley Borough Council Planning Department for an extension of the closing date for comments until 23 September 2016. Resolved</p> <p>3. That, following the proposed site visit, application 16/02043/FULLS be considered further at the council's planning committee meeting, scheduled for 22 September 2016. Resolved</p> <p>III. To discuss an approach from A & B Homes, made to PA, requesting a meeting to discuss housing provision on the developer's Church Lane site.</p> <p>Background PA informed that a representative of A&B homes had contacted him directly concerning a meeting to discuss what the parish council would like to see in the way of housing provision, including social housing, in the village. PA declined this request and informed A&B homes that a formal request for a meeting with full council would have to be made via the parish clerk.</p> <p>Following discussion, it was proposed:</p> <p>1. That it be recorded in the minutes that it is the decision of Council not to become involved in any discussions with this developer, particularly in the absence of a firm development proposal. Resolved</p> <p>2. That if A&B Homes make a further approach to meet with Council, that they be advised to organise a public consultation in the village in order to outline their proposals and enable the local community to express its views. Resolved</p> <p>3. That the clerk seeks further advice from HALC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
		<p>*STANDING ORDERS* It was proposed that the meeting be extended to enable completion of agenda business. Resolved</p>	
11.	604	<p>Bridleways, Footpaths and Roads</p> <ul style="list-style-type: none"> Bridleway in The Coombe SW and PA met at the site. SW emailed Hampshire County Council Countryside Service (HCCCS) and HCCCS initially logged as 'problem' report. Now raised to priority 2. Currently 400 priority one and two issues, and there is one 	

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		<p>countryside ranger vacancy. Consequently, HCCCS cannot at present offer any firm timescale for remedial work.</p> <ul style="list-style-type: none">Grass verges - Cowleas Cottages GJ circulated images of vehicle damage to grass verges. Vehicles also parking on footway access across grass verges. GJ suggested installation of rubber meshing to strengthen strengthen verges and allow grass to grow through. <p>It was proposed that the clerk establish who is responsible for the maintenance of the verges and contact the relevant authority. Resolved</p>	Clerk												
12.	605	<p>New work plan (Standing Item)</p> <p>The work plan was reviewed. Clerk to bring updated version to October meeting.</p>	Clerk												
13.	606	<p>Correspondence (Standing Item)</p> <p>The clerk made Council aware of the following items of correspondence received:</p> <table><tr><th>From</th><th>Subject</th><th>Disposal</th></tr><tr><td>Hags</td><td>Outdoor equipment</td><td>Noted</td></tr><tr><td>HALC</td><td>Annual Review 2015/16</td><td>Circulated</td></tr><tr><td>Barclays Bank</td><td>Notification of reduction of interest payable on business account</td><td>Noted</td></tr></table>	From	Subject	Disposal	Hags	Outdoor equipment	Noted	HALC	Annual Review 2015/16	Circulated	Barclays Bank	Notification of reduction of interest payable on business account	Noted	
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14.	607	<p>Date of next meeting and items for the agenda</p> <p>The meeting closed at 10.00pm.</p> <p>The next meeting will be on Thursday, 13th October 2016, commencing at 7.30pm.</p>													

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