

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2025" in the Accounting Statements of the AGAR to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, unpresented cheques should be entered as negative figures.

Name of smaller authority:

Awbridge Parish Council

County area (local councils and parish meetings only):

Hampshire

Financial year ending 31 March 2025

Prepared by (Name and Role):

Tracy Sansome (Clerk/RFO)

Date:

28/05/2025

	£	£
Balance per bank statements as at 31/3/25		
account 1	111,669.57	
account 2	13,812	
[add more accounts if necessary]		
		125,482.02
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
[add more lines if necessary]		
	N/A	-
Add: any un-banked cash as at 31/3/25		
	N/A	-
Net balances as at 31/3/25		<u>125,482.02</u>