

Awbridge Parish Council

**Minutes of the reconvened March 2021 meeting of the Council
held online (Zoom) on Thursday, 22nd April 2021 at 7.30pm**

Present:

Cllr Nick Adams-King (**NAK**)
 Cllr Peter Allen (**PA**)
 Cllr David Coggon (**DC**)
 Cllr Grahame Jackson (**Chair**) (**GJ**)
 Cllr Kelly Seymour (**Vice Chair**) (**KS**)
 Cllr Angela Shepherd (**AS**)

In attendance:

3 members of the public

Apologies:

TVBC Cllr Gordon Bailey
 HCC Cllr Roy Perry

Clerk: Ian Milsom

Action

- | | | | |
|----|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. | 28/21 | Welcome | |
| 2. | 29/21 | Apologies
As above. | |
| 3. | 30/21 | Declarations of interest
No declarations were made. | |
| 4. | 31/21 | Borough Councillor Report
Hampshire County Council Highways is willing to pass responsibility for maintenance of the area of land in Saunders Lane near its junction with Romsey Road, to the Parish Council. This will be the subject of a licence. Discuss options at next Parish Council meeting. | Clerk |
| 5. | 32/21 | Public observations/questions on agenda items
The clerk raised a resident's concerns regarding the presence of litter in and around the village.

In the course of discussion, it was recognised that Test Valley Borough Council's (TVBC) limited resources are focused on dealing with fly-tipping.

Volunteer-led litter picking remains an effective way of keeping communities litter-free. In order to overcome the impact of COVID-19 on group litter picks, TVBC has introduced a scheme to issue litter picking items to individual volunteers. It was agreed to place information about the TVBC scheme in Awbridge News.

The clerk raised the impending retirement of HCC Councillor Roy Perry. It was agreed to invite Cllr Perry to the Annual Parish Assembly to provide him with the opportunity to say good-bye to Members and parishioners | Clerk |
| 6. | 33/21 | Minutes
It was proposed that the minutes of the February meeting be adopted subject to the clerk liaising with DC and reaching agreement on the minor amendments suggested by DC .
RESOLVED. | Clerk/
DC |

7. 34/21 **Matters arising from the meeting on 25th February 2021, not on the agenda or included in reports.**

- **Traffic calming project – Update**

Safer Roads – Traffic, Hampshire County Council (HCC) are hopeful that they can look at the village gateways soon. They would appreciate advice on the priority of the sites previously listed by the Parish Council.

HCC can focus on the village gateways first if this is the highest priority for the Parish Council, and then review the other sites and issues that the Parish Council have raised and provide options and indicative costs for these.

Council **AGREED** that all elements of the project should commence at the same time.

- **Planning application 20/01448/FULLS, Land West of All Saints Church, Church Lane**

NAK confirmed that Council's request that a condition be applied removing permitted development rights from individual properties and the land, has been lodged with the planning authority.

8. 35/21 **Planning**

21/00649/FULLS. Earle combe Church Lane Awbridge. Erection of fence (Retrospective).

It was noted that the closing date for comments on this application has passed. **NAK** suggested that the Parish Council could still comment, as the planning authority has not yet reached a decision.

There had been some variations to the original form of the fence and there is no scope within planning regulations to require further changes. Council agreed that it would not comment on this application.

21/00992/FULLS. Crofton Kents Oak Awbridge SO51 0HH Installation of a communal sewage treatment plant and associated works (Retrospective)

NAK provided detailed background to this application which is technically complex. It is felt that the application spans the remit of both the local planning authority and the Environment Agency.

It was proposed that a Parish Council Planning meeting be scheduled for 29 April 2021 to further discuss the application, and that efforts be made to ensure that affected parishioners are given every opportunity to attend the (online) meeting and make their concerns known. **RESOLVED.**

9. 36/21 Financial and Administrative

- a. Bank reconciliation.
This was circulated to Members prior to the meeting and was approved. Chairman to sign at the first in-person meeting.
- b. To note the payments below, which were approved by the Chair and Vice Chair outside of the meeting in order that the payments be correctly included in the accounts for the financial year 2020/2021. **NOTED.**

S Nightingale 2 @ £78.95. SLR February & March 2021
SLR sign maintenance.

I Milsom £997.67 Salary January – March 2021

HMRC £240 PAYE January – March 2021

Complete Production Solutions. Invoice SINV 1060

£4354.68 Balance of village hall sound equipment
installation.

- c. Out-turn budget figures for 2020/2021 were circulated to Members prior to the meeting and were **NOTED.**

10. 37/21 Fire hydrant water pressure

It was agreed that Hampshire Fire Service is best placed to ensure that the water pressure delivered at the hydrant is of sufficient pressure for their needs. **GJ** will approach the local Fire Officer to discuss this and to ask if the Fire Service is able to regularly check the hydrant pressure. **GJ** advised that he recently discovered the existence of a further fire hydrant near Kent's Oak and that it requires maintenance.

11. 38/21 Neighbourhood Development Plan (NDP)

1. It was proposed that Action Hampshire be authorised to proceed with the Housing Needs Survey using the current questionnaire. **RESOLVED.**

DC's concerns regarding the need to balance housing need against affordability and across life stages were recognised as valid and worthy of examination at a later stage of the NDP's development.

2. It was agreed that allocating tasks to move the NDP process forward could be tackled through broadening involvement beyond the Parish Council, and that the creation of a parishioner-led steering group was the best way of achieving this.

Council will look at organising an information event about the NDP, and what would be required of members of the proposed steering group in terms of tasks and time input. The involvement of the Parish Council's NDP consultant in this process would be beneficial.

NAK will contact the NDP consultant by 17 June, at which time it is hoped that the relaxation of COVID-19 measures will see the recommencement of in-person meetings.

12. 39/21 Thank you NHS

1. It was proposed that the existing banner be removed and replaced with a new one. **RESOLVED.**
2. It was proposed that a new NHS flag be purchased and flown from the village flagpole. **RESOLVED..**

13. 40/21 Staffing Matters

It was proposed that the Chair and Vice Chair review the clerk's salary, and plan for the clerk's annual appraisal.
RESOLVED.

14. Closure of meeting

Date of next meeting: Thursday, 13th May 2021. This is the annual meeting of the Parish Council.

9.00pm